

APPLICATION FOR APPOINTMENT AS SMALL CLAIMS JUDGE PRO TEMPORE

A current resume must accompany this application. Answer all questions completely. Attach additional sheets of paper as necessary to complete answers. Your responses are classified as private under Rule 4-202.02. If information contained in your responses changes, before or after appointment, notify the senior staff attorney at the Administrative Office of the Courts at the address below. The office of judge pro tempore is governed by Rule 11-202. Canons 1, 2A, 3B, 3E, and 3F of the Code of Judicial Conduct apply to judges pro tempore. The Code of Judicial Conduct prohibits a small claims judge pro tempore from sitting in the same small claims division in which the judge, as a lawyer, represents clients.

1) Identification

Name	
Business mailing address	
Business email	
Business phone	Date of birth
Bar identification number	Social Security Number
Court locations in which you are willing to serve:	

2) Minimum qualifications

Are you a citizen of the United States?	
Are you a resident of Utah?	
Are you an active member of the Utah State Bar?	
Have you been admitted to the practice of law in Utah for at least two years?	

3) Professional discipline

Have you ever been denied admission to practice law?	
Have you ever been disciplined as an attorney or as a judge?	
Are you aware of any disciplinary proceedings pending against you as an attorney or as a judge?	
Have you ever been held in contempt or sanctioned by a court or other tribunal?	

If you answered “yes” to any question in this section, state fully the facts concerning the matter, including the jurisdiction in which the matter occurred, relevant dates, the case number, the facts of the case, and the disposition of the matter.

4) Civil and criminal actions

Do you have any outstanding judgments against you?	
Other than minor traffic offenses, have you been convicted of any criminal charge that has not been expunged or is any criminal charge pending against you?	
Have you ever had a protective order entered against you?	
Are you aware of any circumstance that would create a conflict of interest, create the appearance of impropriety or bring the judiciary into disrepute?	

If you answered "yes" to any question in this section, state fully the facts concerning the matter, including the jurisdiction in which the matter occurred, relevant dates, the name and location of the court, the case number, the names of the parties, the name and location of the law enforcement agency, the facts of the case, the disposition of the matter, including any civil judgment or criminal sentence, whether an appeal was taken, and the results of the appeal.

5) Mental and physical health

Are you aware of any condition that would impair your ability to serve effectively as a judge pro tempore? _____ If “yes,” please offer details as necessary.

6) Consent, certification and acknowledgment

I certify that the information contained in this application and resume is true to the best of my knowledge.

I understand that providing false information may subject me to removal from office.

I consent to the release of records necessary to verify the information contained in this application and resume.

Pursuant to Rule 15(a)(1) of the Rules of Lawyer Discipline and Disability, I expressly waive confidentiality and request a copy of any and all complaints and informations submitted to the Office of Professional Conduct against me be mailed to the person and address shown below.

Date

Signature

_____ is personally known to me or presented satisfactory proof of identity to me. After being sworn and while under oath, _____ stated that s/he was acting voluntarily, had read and understood the preceding document, and that the contents were true. _____ then signed the document in my presence.

Date

Notary Signature
Seal

Please send completed application
and resume and OPC records to:

Timothy M. Shea
Administrative Office of the Courts
P.O. Box 140241
Salt Lake City, Utah 84114-0241